



Advertisement for Recruitment of Field Officer (FO), ERWM Project, CWCS

About project

Centre for Women and Children Studies (CWCS) is a national level NGO, who is working since 1994 on women and children issues. CWCS is implementing a project entitled “Empowerment of Returnee Women Migrants (ERWM)” with financial assistance by Manusher Jonno Foundation (MJF) from January 2020 for 4 years duration. Project beneficiaries are the returnee women migrants. The main focus of this project will be building leadership skills, awareness raising on rights, providing psycho-social support and reintegration in society of returnee women migrants. This project will be implemented in 2 upazilas of Dhaka district namely Nawabganj & Keraniganj.

Field Officer (FO), Female

Recruitment for 2 Field Officers, one for each upazila from 5th October 2021.

Contract Duration: Till to December 2023

Job Location: Nawabganj and Keraniganj upazila of Dhaka district including all unions.

Salary & Benefits:

- Salary will be BDT 15,000.00 (non-negotiable)
- Other benefits will be allocated as per project allocation.
- One day weekly holiday.

Duties & Responsibilities:

- Making regular field visits and communicating with selected returnee women migrant workers.
- Work station will be Migration Information Booth and assist the women migrants to get all relevant information regarding safe migration as well as get introduced with the service providers’ office like TTC, BMET, DEMO etc.
- Assisting Community Mobilizer, Psychosocial Counsellor, Programme Officer and Programme Coordinator.
- Submitting returnee women migrants’ data and Field visits reports to Programme Officer on time.
- Helping Psychosocial Counsellor to get introduced with returnee women migrants/ beneficiaries and arrange Psychosocial Counselling.



- Assisting the team members in identifying the returnee women migrant workers who were victims of violence; organizing meetings, trainings and other project related activities
- Other tasks assigned by organization's management officials.

Qualification & Requirement:

- Minimum Bachelor Degree on relevant disciplines.
- At least 1-2 years working experience in the relevant field.
- **Only female candidates** are encouraged to apply for this position.
- Local candidates are encouraged to apply but not limited to.

Application Procedure:

Please read before apply

- Application should send to cwcs.bd@gmail.com addressing President, CWCS with subject line by "**Application for Field Officer, ERWM project, CWCS**".
- Applicants should submit an updated **Resume/CV** with recent photograph.
- Application documents should be in .doc or .pdf format but must not be scanned.
- **Application deadline is 26th September 2021.**

Address of the Organization:

Centre for Women and Children Studies (CWCS)

Address: 92, New Eskaton Road, Dhaka 1217

Tel & Fax: +88 02 22221126

Email: cwcs.bd@gmail.com

Website: www.cwcsbd.org